



# CEO PERFORMANCE REVIEW PANEL MINUTES

for the meeting

Monday, 4 March 2024

in the Colonel Light Room, Adelaide Town Hall

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**Present:**

<b>Presiding Member</b>	<b>The Right Honourable the Lord Mayor, Dr Jane Lomax-Smith</b>
<b>Deputy Presiding Member</b>	<b>Deputy Lord Mayor, Councillor</b>
<b>Council Member</b>	<b>Councillor Keiran Snape</b>
<b>Independent Members</b>	<b>Gael Fraser Jeff Tate</b>

**1 Acknowledgement of Country**

The Chair stated:

‘Council acknowledges that we are meeting on traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders past and present. We recognize and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Kurna people living today.

And we also extend that respect to other Aboriginal Language Groups and other First Nations who are present today.’

**2 Apologies and Leave of Absence**

Apology:

Councillor Abrahamzadeh

**3 Confirmation of Minutes**

Moved by Mr Tate

Seconded by Deputy Lord Mayor, Councillor Snape

That the Minutes of the meeting of the CEO Performance Review Panel held on 24 January 2024, be taken as read and be confirmed as an accurate record of proceedings.

Carried unanimously

**4 Items for Consideration and Determination**

**4.1 Item 4.1 - 2023/24 KPI Progress Report**

Moved by Deputy Lord Mayor, Councillor Snape,  
Seconded by Ms Fraser -

THAT THE CEO PERFORMANCE REVIEW PANEL RECOMMENDS TO COUNCIL

THAT COUNCIL

1. Notes the approved Chief Executive Officer Key Performance Indicators for 2023/24, Attachment A to Item 4.1 on the Agenda for the meeting of the CEO Performance Review Panel held on 4 March 2024.
2. Notes the achievement of KPIs to date and the positive progress towards the balance of KPIs and foreshadows that at the end of the Financial Year there will be a final KPI assessment for the year.
3. Endorses that Council does not progress a 360-degree review of the Acting Chief Executive Officer at that time.

4. Receives and notes the KPI progress report, Attachment B to Item 4.1 on the Agenda for the meeting of the CEO Performance Review Panel held on 4 March 2024, outlining progress against the Chief Executive Officer's endorsed 2023/24 Key Performance Indicators.
5. Notes that the Acting Chief Executive Officer will provide a draft of interim 2024/25 CEO KPIs for the consideration of the Panel at its meeting of 3 June 2024.

Carried unanimously

**Closure**

The meeting closed at 3.35 pm

The Lord Mayor, Dr Jane Lomax-Smith  
**Chair**  
**CEO Performance Review Panel**

Documents Attached:

Nil